

AFFIDAVIT OF PERMIT AUTHORIZATION

This affidavit certifies that the party listed, who is not a lessee, licensed architect, engineer, or contractor, has been granted authorization to obtain a permit(s) on behalf of a property owner. It must be filled out completely by the property owner if another party is submitting an application(s) on the owner's behalf. This form must be notarized and must be submitted prior to permit issuance. Copies of affidavits are unacceptable.

I, _____, owner of the property listed below, certify that I have granted
_____, my duly authorized agent, permission to obtain
permit(s) necessary for the construction (or installation) of _____
_____ for the following address:

(include suite # if applicable)

I understand that the permits obtained pursuant to this affidavit will be in my name and that I will be acting as contractor for this project. I accept full responsibility for any and all work performed.

Signature of property owner _____
Date

STATE/DISTRICT OF _____ :
_____ : to-wit:
CITY/COUNTY OF _____ :

I, _____, a Notary Public in and for the aforesaid State/District hereby certify
that _____ appeared before me in the State/District and City/County aforesaid
and executed this affidavit on this _____ day of _____, 20____.

NOTARY PUBLIC
My Commission Expires the _____ day of _____, 20____.

Note to property owners:
As you make your arrangements with a contractor for a construction project, the City of Hendersonville would strongly suggest that you ask the contractor to secure all necessary permits. Whenever a contractor obtains a permit in their name, they are also accepting responsibility for the work. However, when you sign this affidavit you are obtaining a permit(s) in your name for work that will be performed by a contractor that you will be responsible for. Such an arrangement should be avoided if possible. If a permit is issued solely in the name of the property owner, any enforcement action against the contractor for code violations becomes much more difficult. Whenever a contractor applies for a permit, the City will first verify that the contractor is licensed and has a Permit Bond as required by state and local laws. Should the contractor be unwilling to personally obtain the necessary permit(s) it may be an indication they are not property licensed or bonded. If you have any additional questions regarding this particular issue, please call the Building & Codes Department at 822-3802 prior to signing this form.