



Personal History Statement (PHS) NOTICE

Completed PHS packet is due to the Personnel Office at Hendersonville City Hall by **Friday, June 21, 2019 at 4:00 PM CST.**

Included in this PHS packet that must be completed is the:

- Police Officer Document Summary checklist (signed and dated and with the required attachments and the items checked that apply)
- City of Hendersonville Police Employment Application/Personal History Statement document (26-page packet)
- Supplemental Application Background Information (green form)

DO NOT take or mail these documents to the Police Department.

To avoid delay in the process, please be sure everything is filled out completely and the NOTED SHEETS ARE NOTARIZED on pages 20, 21 (only if military applies), 22, 23, 24, and 26 of the Personal History Statement packet.

Males: Please include your 'Selective Service #' and Date Classified on page 8. If unknown, you can go to <http://www.sss.gov/> or call 1-847-688-6888.

DEADLINE TO SUBMIT YOUR PHS

Again, completed PHS packets are due to the Personnel office at Hendersonville City Hall by **June 21, 2019 at 4:00 PM CST.**