

City of Hendersonville, Tennessee
Building and Codes Department
101 Maple Drive North, Hendersonville, TN 37075
Phone: (615) 822-3802 Fax: (615) 264-5336

Contractor and/or Subcontractor Requirements

To obtain permits contractors, subcontractors and/or installers must comply with the following requirements:

1. Permit bond.

All contractors and/or subcontractors must have a valid and current Permit Bond from a surety company on file, utilizing forms as provided by the City of Hendersonville from a surety company, insuring the City of Hendersonville that all construction authorized by said permit meets all code regulations and standards of the City of Hendersonville. The insurance company must complete the form <LINK> and attach a "Power of Attorney" to the Bond.

- A. A minimum \$10,000 Permit Bond is required for contracts or bids under \$25,000.
- B. A minimum \$50,000 Permit Bond is required for contracts or bids of \$25,000 and more.
- C. A minimum \$40,000 Permit Bond is required for plumbing and/or mechanical contracts or bids regardless of the amount.

The Permit Bond must be in the same name as the corresponding State License and permit.

2. A State License and/or State Contractors License may be required depending on the amount or the type of work involved.

The State requirements establish that for bids or contracts of \$25,000.00 or more a State License and/or Contractor's License will be required. Plumbing work under \$25,000.00 may be done by a Limited License Plumber (LLP). The State Home Improvement Licensing Law does not currently apply in Sumner County or the City of Hendersonville, however a City of Hendersonville Permit Bond is still required for contacts or bids less than \$25,000. For more detailed information regarding the Tennessee Contractor Licensing Law contact 615-741-8307 | 800-544-7693 | Contractors.Home-Improvement@tn.gov

3. All Contractors are required to provide proof of Workman's Compensation Insurance or in lieu of providing proof of said Insurance, sign a notarized affidavit stating the business is exempt as per State Law. Specific or detailed questions regarding Workman's Compensation are to be directed to the Tennessee Dept. of Labor @ 615-741-2395. www.state.tn.us/abor-wfd/wcomp

The Certificate of Insurance should be made out to the City of Hendersonville c/o Building & Codes Department, showing us as the certificate holder (see address above).

4. House Moving Contractors are required to have a business license as applicable and a \$50,000 Permit Bond. Additional insurance and bonding requirements may be required by the Building Code.

Please be advised that you may be required to obtain a City of Hendersonville **Business License**, whether your business is located within the City of Hendersonville or not. It is your responsibility as a contractor and business owner to check with the Business Tax Clerk and determine whether a Business License is required in that jurisdiction. Failure to obtain the required Business License could result in significant penalties.

Phone: 615-264-5397. Email: bustax@hvilletn.org