



City of Hendersonville Corrective Action Plan (CAP) Guidance

Pursuant to Hendersonville Municipal Code 18-209, whenever the City finds that any permittee or any other person discharging stormwater has violated or is violating this ordinance or a permit or order issued hereunder, the City may serve upon such person written notice of the violation. Within ten (10) business days of this notice, an explanation of the violation and a corrective action plan (CAP), to include specific required actions to be taken to correct the noncompliance, shall be submitted to the City Engineer, or their designee. Submission of this plan in no way relieves the discharger of liability for any violations occurring before or after receipt of the notice of violation.

When a violation of the Stormwater Ordinance occurs, depending upon the severity of the violation, the City may require submittal of a Corrective Action Plan (CAP). The CAP must include the items below:

1. A formal response on letterhead
2. Identification of the violation
3. Identification of the root cause of the violation
4. Action items
5. Timeline for each action item
6. Identification of preventative measures for future violations
7. Plan mark-ups/schematics to support action items
8. Provide a date to return the site to compliance

The City Engineer or his designee will review the CAP and provide a response within seven (7) calendar days. If the City Engineer rejects the CAP, he will provide an explanation for the rejection and set a second deadline for resubmittal of a complete CAP.

If you have questions about the CAP or the process, please contact the City Stormwater Coordinator at 615-590-4649.
