

Police Officer JOB APPLICATION



Name: _____
(Last) (First) (Middle Initial) (Preferred)

Address: _____
(Street) (Apt #)

(City) (County) (State) (Zip)

Phone #: Home: (_____) _____ Cell: (_____) _____ Contact me by:
 phone
Email (write legibly): _____ email

Have you previously worked for the City of Hendersonville? Yes No
If Yes, When? _____ Department: _____
Who was your Supervisor? _____ Employment Type: Full Time Part Time

Do you any relatives currently working for the City of Hendersonville? Yes No
If Yes, Who? _____ Relationship? _____

Are you a Veteran of the US Military? Yes No Are you 21 years of age or older? Yes No
21 is minimum age for Police Officers in TN

If hired, can you provide proof that you are eligible to work in the United States? Yes No

Are you able to perform the essential functions of this position? See Job Description if needed. Yes No
(Note: you may be asked to demonstrate your ability to perform the essential functions).

Do you have a valid Driver's License? Yes No

Do you have a High School diploma or GED? Yes No You will be required to submit proof at some point.

DECLARATION OF APPLICANT

I understand that the filing of this application merely places my name in consideration for employment and in no way guarantees me a job or a right to any job. I further understand that any falsification in this application or omission of a material fact may be grounds for rejection of my application or termination of employment.

I acknowledge that probationary employment as defined by the City's personnel rules may be terminated with or without cause and that employees of the City's classified service are afforded employment rights only as expressly provided for in the City's personnel rules.

I understand that consideration for employment in this position is contingent upon the results of a reference and background check. I, therefore, authorize the City of Hendersonville to investigate all statements made on this Job Application and my Personal History Statement and to document such findings. I understand this application and supporting documentation are subject to the open records laws applicable to municipalities in the State of Tennessee and, by law, will have to be available for public inspection.

I further authorize any agents acting on behalf of the City of Hendersonville to contact my former employer(s) and any listed references or other persons who can verify information, and I give my consent for former employer(s) and other contacted persons to respond to questions pertaining to me. Further, I release from liability any individual contacted by and supplying information to the City of Hendersonville.

Applicant Signature

Date

EMPLOYMENT HISTORY

Begin with current or most recent Employer. Use additional sheets if necessary.

Employer Name _____	Dates From _____ - _____
Street Address _____	City _____ State _____ Zip _____
Job Title _____	Currently Employed <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor _____	Business Phone (_____) _____
Reason for Leaving _____	

Employer Name _____	Dates From _____ - _____
Street Address _____	City _____ State _____ Zip _____
Job Title _____	Currently Employed <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor _____	Business Phone (_____) _____
Reason for Leaving _____	

SKILLS and QUALIFICATIONS

Summarize any special skills and/or qualifications acquired from employment or experiences that may qualify you to work for the City of Hendersonville, such as licenses, certifications, types of equipment operated, types of computer programs used, any professional or trade organizations you are involved in, etc.

PROFESSIONAL REFERENCES

Complete all information below for three (3) professional references. You must submit 3 references. Do not list family members.

Name _____ Phone # (_____) _____

Relationship _____ Years Known _____

Name _____ Phone # (_____) _____

Relationship _____ Years Known _____

Name _____ Phone # (_____) _____

Relationship _____ Years Known _____

Were you referred by a current full-time City Employee? If so, who? _____

