

# Final Development Plan (FDP) Checklist

*Please mark Yes (Y), No (N), or Not Applicable (N/A) for each item in the righthand column.*

<b>Project Name:</b>		
<b>Project Address:</b>		
<b>Required Information</b>		
1	Name of the development.	
2	Scale.	
3	North arrow.	
4	Name and address of the owner(s).	
5	Name and address of the developer (if different from owner).	
6	Name and address of person preparing the plan.	
7	Zoning.	
8	Zoning of adjacent properties.	
9	Names of adjoining property owners of record or names of adjoining developments.	
10	Location of property.	
11	Size of area to be included in project.	
12	Listing of proposed allowable uses in each zoning district.	
13	Building setback lines.	
14	Scaled drawing of development plan (scale no smaller than 1 inch = 200 feet).	
15	Anticipated finished topography of the area involved (contours at vertical intervals no greater than 5 feet).	
16	Circulation diagram indicating the proposed movement of vehicles, goods, and pedestrians within the planned unit development and to and from existing thoroughfares.	
17	Width of proposed streets.	
18	Plan of any sidewalks or proposed pedestrian ways.	
19	Any special engineering features and traffic regulation devices needed to facilitate or insure the safety of the circulation pattern.	
20	Off-street parking and loading plan indicating ground coverage of parking areas.	
21	Areas proposed to be conveyed, dedicated, or reserved for parks, parkways, and other public or semi-public open space uses.	
22	Plans for improvements which are to be part of common use areas.	
23	Information regarding the physical characteristics of the surrounding area and developments within 300 feet of the proposed planned unit development.	
24	Location of proposed buildings, structures and other improvements.	
25	A plan for proposed utilities including sanitary sewer, storm sewer, gas lines, water lines, fire hydrants, and electric lines, showing proposed connections to existing utility systems	
26	Indication as to the use of all buildings.	
27	Approximate dimensions of proposed structures, including height and bulk.	
28	Generalized land use map and a tabulation of land area to be devoted to various uses and activities.	
29	A tabulation of proposed densities to be allocated to various parts of the area to be developed.	
30	A plan which indicates the location, function, and ownership of all open spaces, excepting those open spaces included in fee simple lots.	
31	Final drafts of all proposed covenants and grants of easement (particularly those pertaining to common open space).	
32	Indicate the maximum height (in feet) of buildings to be located within the development.	

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33	Submit electronic version of the application and plan to Planning.	
<b>Additional Items</b>		

I do hereby submit the attached Final Development Plan and recommendation by the Hendersonville Regional Planning Commission. The appropriate copies of the plan have been provided. I have reviewed the above checklist and do believe that all the information required has been presented.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Individual Submitting Plan

\*Any items checked Not Applicable by the submitter that are deemed applicable by the City staff will result in the entire submittal being rejected as incomplete. If in doubt about the applicability of a particular item, contact the Staff Planner or City Engineer.

**Please note: No plan will be reviewed until all information required is presented in a full and complete manner.**