Construction Plans Checklist

Please mark Yes (Y), No (N), or Not Applicable (N/A) for each item in the righthand column.

Project Name:		
Project Address:		
General Information		
1	Cover sheet, including information listed below:	
A	Minimum 4" x 8" clear area on top or bottom right of cover sheet for City approval stamps.	
B	Site location, address, and vicinity map.	
C	Name of proposed development, as well as applicable phase and section numbers.	
D	Contact information for professional(s) preparing the plans (including e-mail addresses).	
E	Contact information for developer(s) (including e-mail addresses).	
F	Contact information for the property owner(s) (including e-mail addresses).	
G	Existing and proposed zoning.	
H	List of sheet titles and sheet numbers contained in the construction drawings.	
2	Plan date, revision dates	
3	Provide a legend identifying all symbols and linetypes used in the drawings.	
4	Plan drawn to a scale no smaller than 1-inch = 50-feet and extending a minimum of 10-feet beyond the property limits. Additional overall plans drawn at a larger scale shall be provided to show the entirety of the development.	
General Notes		
5	Provide all notes pertaining to construction of the project.	
6	Provide all applicable City of Hendersonville standard general notes.	
Existing Features		
7	Recent site survey (less than 5 years old), signed and sealed by registered surveyor. Survey shall contain (but is not limited to) the following:	
A	Public and private streets, with current names.	
B	Widths and locations of adjacent right-of way.	
C	All existing drainage structures, including combination inlets, catch basins, junction boxes, culverts, cross drains, headwalls, and outlet facilities including information such as, invert elevations, size, material type, and slope.	
D	All environmental features, streams, wet-weather conveyances, wetlands, sinkholes, outcroppings, cemeteries, or other significant features. Streams, wet-weather conveyances, ponds, and wetlands must be labeled based on the hydrological determination (HD) report, if applicable. If HD was performed, all streams, wetlands, ponds, and wet-weather conveyances shall be confirmed through concurrence from TDEC and USACE.	
E	Archeological, natural, and historical features and landmarks	
F	All easements and servitudes burdening the property, including those not disclosed in record documents but observable, such as ditches, drains, communication, power, and gas lines, with locations, dimensions, and designation as to type.	
G	Acreage and square footage of property.	
H	Existing structures, including utility boxes, walls, fences, buildings, and other improvements. Including the shape, size, and location of all buildings or other	

Construction Plans Checklist

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	structures to be altered, or moved, and of buildings or other structures already on the lot.	
I	Property lines with bearings and distances, as well as all property line curve data.	
J	Existing iron rods, monuments, and pipes as well as those set by the surveyor.	
K	Existing utilities, including power poles, light poles, gas lines, water lines, sewer lines and manholes, fire hydrants, water valves and meters, gas valves, transformers, overhead power and communication lines, underground telephone and power lines, etc.	
L	Topographic features and existing contours of not more than one (1) foot interval. Existing contours shall be provided a minimum of 10' beyond site's legal boundary and to the centerline of adjacent streets.	
M	All fences, tree lines, and large trees. Label all existing trees ten (10) inches diameter-at-breast-height (DBH) or greater. Indicate species and condition.	
N	Property owners of property being developed and of surrounding properties with deed book and page numbers.	
O	Spot elevations (as necessary) to clarify existing drainage patterns.	
P	Flood Emergency Management Agency (FEMA) information such as zone boundary(s), type(s), panel number(s), date(s), etc.	
R	All applicable general notes, such as survey and utility notes	
S	Location, size, and capacity of the new two drainage structures downstream of the development (regardless if detention is proposed).	
T	Survey information, including survey horizontal and vertical datum, survey company, and survey date. Show benchmark descriptions and locations with elevation and coordinates (minimum of two (2)).	
7	Areas of demolition shall be clearly shown, if applicable, and all appropriate demolition notes shall be given on the plans.	
Site Layout Plan(s)		
8	All existing site features as identified above.	
9	Show street names.	
10	Show proposed lot lines, right-of-way, Public Utility and Drainage Easements, and minimum building setbacks.	
11	Show open space locations.	
12	Show overall map of entire subdivision with all other sections clearly identified.	
13	Names and address of all adjoining property owner(s), along with deed references of each and identify any adjoining subdivision with plat book reference.	
14	Proposed lots with lot numbers.	
15	Show minimum finished floor elevations of proposed structures if lots are adjacent to a stream, pond, or detention pond.	
16	Location and type of all fences, walls, and railings (specify materials and colors).	
17	Proposed roadway alignment including curb, gutter, and inlet locations.	
18	All necessary roadway striping, including crosswalk locations. Striping color shall be noted.	

Construction Plans Checklist

Please mark Yes (Y), No (N), or Not Applicable (N/A) for each item in the righthand column.

19	Location of driveways.	
20	Public sidewalk shall be provided. Width shall conform to the Transportation Plan; where the Transportation Plan is silent, widths shall be 5'.	
21	Location of amenities.	
22	Location of mail delivery areas as required by USPS.	
23	Location of stormwater control measures and detention facilities	
Grading and Drainage Plan(s)		
24	All existing site features as identified above.	
25	All proposed features per the Site Plan	
26	Proposed contours shall be clearly shown, labeled, and shall tie into existing contours. Proposed ditchlines shall be shown with proposed contours.	
27	Topographic features and proposed contours of not more than one (1) foot interval.	
28	Show and label all required water quality riparian buffers, for areas with ARAP coverage include NOC Tracking Number.	
29	Provide spot elevations at the following locations:	
A	Along all accessible paths, including elevations at each corner of all landing areas, ramps, ADA parking spaces, and crosswalks.	
B	At critical drainage locations.	
C	Top of wall and bottom of retaining wall(s).	
D	Along ditchlines.	
30	Proposed culverts shall be labeled with size, type of pipe and type of headwalls/endwalls, with references to applicable details on the detail sheet(s).	
31	Locations of catch basins and combination inlets shall be clearly shown, with invert elevations, pipe sizes, inlet types, grate types, etc., labeled and reference to details on the detail sheet(s). A pipe schedule table and storm structure table may be used to summarize this information. The locations of curb cuts shall be noted.	
32	Location, size, and type of proposed utilities. Show locations of all proposed hydrants, valves, bends, connections, power poles, light poles, electric lines (overhead and underground), transformers, etc. All applicable utility notes shall be placed on the plans.	
33	Location and size of stormwater control measures labeled and reference to details on the detail sheet(s).	
34	Drainage should be designed so as not to cross sidewalks or flow over retaining walls.	
35	Retaining walls that retain an excess of 4' of fill require separate plans stamped by a Structural Engineer.	
36	Swales behind and between all lots needed to divert stormwater based on 25-year design storm.	
37	Use geotextile reinforced stabilization instead of riprap at headwalls and other erosion-prone areas.	
38	Location and size of detention facilities.	
39	Indicate ditches with flow lines and spot elevations.	
Roadway Plan(s) and Profile(s)		

Construction Plans Checklist

Please mark Yes (Y), No (N), or Not Applicable (N/A) for each item in the righthand column.

40	All existing site features as identified above.	
41	All proposed features per the Site Plan	
42	Show street names and classifications	
43	Show existing and proposed utilities	
44	Location, right-of-way width of all proposed streets, common driveways, parking areas, sidewalks, and trails. Proposed streets shall include approved street names.	
45	Label all components of new roadway- pavement, curb and gutter, sidewalk, grass strip, crosswalks, stop signs, stop bars, curb ramps, signage, etc.	
46	Label existing and proposed grades along centerline of roadway in the profile	
47	Show and label proposed stormwater, sanitary sewer, water, and natural gas in profile (both crossings and parallel with roadway)	
48	Show pavement radii at intersections.	
49	Show intersection of centerlines station and elevation.	
50	Type of pavement.	
51	Public sidewalk shall be provided. Width shall conform to the Transportation Plan; where the Transportation Plan is silent, widths shall be 5'.	
52	Proposed drainage structures shall be shown on the plans.	
53	Location and size of existing sewer, gas, and water pipelines, and other public utilities within, adjacent to, or near the proposed subdivision.	
54	Street centerline bearings and distances; curve data shall include the delta angle in degrees, minutes and seconds, length of curve, tangent length, chord length, and bearing.	
55	Streetlight locations, details of post and fixture type, the type shall be the same as other sections.	
56	Plan scale shall be a minimum of 1-inch equals 50-feet (include bar scale).	
57	Profile scale shall be a minimum horizontal 1-inch equals 50-feet and vertical 1-inch equals 5-feet.	
58	Centerline and stationing of the street in plan and profile.	
59	Label beginning of vertical curve, point of intersection of slope change, and the end of the curve, curve length.	
60	Show the K-value of each vertical curve.	
61	Existing ground elevation and finished pavement grade elevation at every fifty (50) foot station on the profile view.	
62	Low point and high point station and elevation of each vertical curve.	
Landscaping Plan(s)		
63	All existing site features as identified above.	
64	All proposed features per the Site Plan.	
65	All proposed grading, stormwater, and utilities.	
66	Plant materials must meet size and quality standards as stated in the American Standard for Nursery Stock, ANSI Z60.1, latest edition.	
67	Provide a plant schedule indicating quantity, species, and size of proposed plants.	
68	Trees specified for preservation and removal shall be clearly indicated on the grading and demolition plans. Trees must be protected through the use of tree	

Construction Plans Checklist

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	protection fencing complying with Appendix D of the Hendersonville Zoning Ordinance. A tree protection detail must be provided. Tree protection fencing must be shown on the grading sheet as well as the tree replacement plan.	
69	Street trees shall be minimum of 2.5" caliper and have a minimum of 6 feet clear trunk.	
70	Street tree type should be canopy shade tree.	
71	A minimum of 1 tree per lot is required.	
72	Within subdivisions containing open space fronting on streets, street trees shall be provided along the street frontage with a spacing generally approximating the per-lot tree spacing.	
73	Where trees are planted within 6 feet of street pavement, root barriers shall be installed. Root barrier installation shall comply with AD.5 of the Zoning Ordinance.	
74	City's standard tree selection and planting specification notes and details shall be provided (see Appendix AD.3 in the City of Hendersonville Zoning Ordinance).	
75	Landscape plans must be stamped by a Landscape Architect registered in the State of Tennessee.	
76	Street trees should be located so as not to conflict with street lighting. Minimum separation between the tree trunk and light pole shall be dictated by the species of tree selected, but in no instance shall be less than 10 feet.	
77	Street trees should be located so as not to conflict with fire hydrants. Minimum separation between the tree trunk and a hydrant shall be 10 feet.	
78	Provide elevations and details of proposed community facilities such as gazebos and pavilions.	
79	Provide details of proposed community amenities such as playground equipment, benches, swings, playing courts, etc.	
80	Playground structural equipment should be commercial-grade, heavy-gauge galvanized, powder-coated steel construction.	
81	Playgrounds shall conform to ASTM F1847.	
82	Show intersection triangles in accordance with AASHTO Green Book Chapter 9.	
Details		
83	Elevations of all proposed retaining walls. Top-of-wall and bottom-of-wall elevations shall be shown for retaining walls.	
84	Typical street sections for each proposed street, including dimensions, cross slopes, side slopes, guardrail placement, curb and gutter type, depth and types of base, pavement section, and cross-section of ditches as needed. Separate cross-section depictions shall be provided for a street if it changes widths.	
85	Pavement section.	
86	Sidewalk section.	
87	Drainage inlet and grates detail.	
88	Headwall detail.	
89	Detail of the size of signs, size of lettering, typical dimension of the height of sign and post, and distance from the curb.	
90	Pavement markings.	

Construction Plans Checklist

Please mark Yes (Y), No (N), or Not Applicable (N/A) for each item in the righthand column.

91	All other necessary details for the construction of the site including utilities.	
Proposed Features – Erosion and Sediment Control Measures		
92	TDEC Level 2 Certification number and signature shall be labeled on the EPSC sheets. See City of Hendersonville Municipal Code 18-203 for additional information.	
93	Labeled Flood Emergency Management Agency (FEMA) information such as zone boundary(s), type(s), panel number(s), effective date(s), etc.	
94	Label all streams (as defined in Construction General Permit) adjacent to the site. Note if the site drains to waters with unavailable parameters (sedimentation/siltation) or Exceptional TN Waters.	
95	Show and label all required water quality riparian buffers, for areas with ARAP coverage include NOC Tracking Number.	
96	Install High Visibility Fencing around the hydrologic features (streams, wetlands, jurisdictional ponds).	
97	Label site outfalls. Note the acreage and average slope of the watershed to each outfall during each stage of construction. Please note that a sediment basin is required for outfalls with a drainage area of 10 acres or more to streams with available parameters for sedimentation/siltation and non-ETWs and for outfalls with a drainage area of 5 acres or more to streams with non-available parameters for sedimentation/siltation or ETWs. Please note that a sediment trap is required for outfalls with drainage areas between 3.5 and 4.9 acres to streams with non-available parameters for siltation/sedimentation or ETWs.	
98	Show the limits of disturbance. The limits of disturbance should encompass all EPSC measures and not overlap them in the plans. Note the acreage of the limits of disturbance on the plans. If limits of disturbance will be over 50 acres please see additional requirements within City of Hendersonville Municipal Code 18-203. Provide phasing plans, as necessary to limits disturbances to under 50 acres. Phasing plans shall provide proposed grading for each phase independent of one another.	
99	Show and label the existing contours.	
100	Show the survey benchmark, property lines, ROW lines, and easements.	
101	Provide details for all EPSC measures shown in Stages 1-3 (details must meet the minimum design criteria specified in the TDEC Erosion and Sediment Control Handbook).	
102	Provide construction sequence (A description of when EPSC measures are to be implemented in relation to construction milestones and how stormwater control measures (SCMs) will be protected during construction).	
103	Provide TDEC NOC tracking number and applicable ARAP tracking number(s) on plans.	
104	Provide appropriate details and notes regarding environmental permitting commitments on the plans. (e.g. stream diversion details, special permit condition compliance, etc.).	
105	Add the following notes to the EPSC plans (as applicable):	
A	The Site Designer must certify that all initial EPSC measures are installed per the approved plan and details prior to beginning grading operations. The site	

Construction Plans Checklist

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	designer must also perform a site assessment after 30 days of construction within watershed(s) for outfalls with drainage areas greater than or equal to 10 acres (or 5 acres if draining to waters with unavailable parameters for siltation/sedimentation or ETWs).	
B	The Contractor is required to sweep the streets daily when construction is active where the construction exit(s) are located.	
C	All disturbed areas must be stabilized within 14 days of any stoppage in work to the area.	
D	All slopes 35% or greater shall be stabilized with EPSC matting or sod. Slopes 35% or greater must be stabilized within 7 days of stoppage in work to the area.	
E	Dewatering practices shall comply with the TDEC Erosion and Sediment Control Manual's dewatering criteria.	
F	City of Hendersonville Public Works Department shall be notified 14 days prior to the removal or conversion of any sediment trap/basin for approval.	
G	All Water Quality Riparian Buffers shall be field surveyed and staked. High visibility fencing shall be installed based on staking prior to land disturbance activities.	
Initial Stage 1 EPSC Plan		
106	Show existing site features (buildings, fences, structures) and stormwater system (if applicable).	
107	Show existing tree line, including tree protection as applicable.	
108	Show haul roads necessary to install initial EPSC measures and traverse the site.	
109	Show existing utilities (stormwater, sanitary sewer, gas, electric, water, etc.).	
110	Show temporary stream crossings.	
111	Show any parking areas, and/or equipment staging area. Provide appropriate pollution prevention measures such as fuel tank secondary containment.	
112	Show perimeter EPSC measures. Sediment should be controlled as close to the disturbance as possible to prevent sediment travelling across the site. Perimeter EPSC measures should be considered secondary treatment.	
113	Show construction exit(s) (include a sight distance triangle).	
114	Show concrete wash-down location.	
115	Show any required sediment basins or traps based on CGP requirements.	
116	Locate stockpile areas and specify EPSC measures around stockpile locations.	
117	Show outlet protection for all concentrated discharges.	
118	Show check dams in all channels receiving drainage from disturbed areas. Specify weir height and spacing. These can be rock or other appropriate material.	
119	Provide all other EPSC measures required to control sediment during the initial stage of construction. All EPSC measures shall be design based on the Tennessee Erosion and Sediment Control Handbook.	
Interim Stage 2 EPSC Plan		
120	Show intermediate contours for pre-roadway binder conditions for projects with roadways to be dedicated to the City.	
121	Show and label proposed contours.	

Construction Plans Checklist

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122	Show proposed site layout as it will exist during pre-binder conditions. Include the outline of the proposed roadways/driveways.	
123	Show proposed stormwater system features and any existing stormwater system features to remain.	
124	Show proposed utilities (sanitary sewer, water, electric, gas, etc.).	
125	Adequate perimeter EPSC measures, construction exit, and concrete wash-down location(s) must remain in place.	
126	Sediment basins/traps should remain in place.	
127	Sediment should be controlled as close to the disturbance as possible to prevent sediment travelling across the site. Perimeter EPSC measures should be considered secondary treatment.	
128	Show inlet protection for all proposed inlets that will receive flow at this stage. Provide rigid frame inlet filters, meeting specifications for ASTM D8057-17, for inlets located within the ROW.	
129	Show outlet protection for all concentrated discharges (including length, width, stone size (if rock being used), and depth.	
130	Show check dams in all channels receiving drainage from disturbed areas. Specify weir height and spacing. These can be rock or other appropriate material equal.	
Final Stage 3 EPSC Plan		
131	Show and label proposed contours.	
132	Show the final site layout including all stormwater infrastructure.	
133	Show proposed utilities (sanitary sewer, water, electric, gas, etc.).	
134	Show outlet protection for all concentrated discharges (including length, width, stone size (if rock being used), and depth)	
135	Provide notes on the conversion of sediment basins/traps to permanent ponds.	
136	Provide information regarding stabilization measures for the site. Include seeding specifications, including temporary and permanent seed, soil amendments based on site specific soil test(s), mulch, seeding schedule, and/or sod specifications and planting schedule.	
Drainage Report		
137	Signed and sealed by a PE licensed in the State of Tennessee.	
138	Include a copy of all required permits (TDEC Permits (CGP Application Documents, ARAP Application Documents, Sinkhole UIC, etc.), USACE Permit, and/or TVA Permits).	
139	USDA Web Soil Survey for subject site including Hydrologic Soil Group and Erodibility Factor.	
140	FEMA FIRM(s) for the subject site.	
141	National Wetlands Inventory Overlay for subject site.	
142	NOAA Atlas 14 printout (depth and intensities, as used in the analysis).	
143	Stormwater Pollution Prevention Plan.	
144	Narrative summary discussing the following:	
A	Existing and proposed drainage patterns	
B	Chart of existing and proposed impervious areas	
C	Design methods used (SCS method, rational method, etc.)	

Construction Plans Checklist

Please mark Yes (Y), No (N), or Not Applicable (N/A) for each item in the righthand column.

D	All assumptions used in stormwater calculations	
E	Chart of pre-development and post-development peak flowrates for the 2-, 5-, 10-, 25-, 50-, and 100-year, 24-hour design storms for each outfall	
F	Discussion of the water quality design method used (selection of Stormwater Control Measure), including any supplementary information needed, such as infiltration testing.	
G	Discussion of downstream infrastructure, including capacity	
145	Pre-Development Drainage Area Map with the following:	
A	Existing contours (minimum of 1-foot interval) labeled.	
B	Existing property, ROW, and easement delineations.	
C	Existing stormwater system.	
D	Existing impervious areas.	
E	Existing drainage areas, including time of concentration path, CN value (or "c" factor), flow arrows, outfall points, and area labels. Drainage areas should not be based on the property boundary.	
F	Location of any existing stormwater control measures.	
146	Post-Development Drainage Area Map with the following:	
A	Existing and proposed contours (minimum of 1-foot interval) labeled.	
B	Property, ROW, and Easement delineations.	
C	Existing and proposed stormwater system.	
D	Proposed impervious areas.	
E	Post-development drainage areas, including time of concentration path, CN value (or "c" factor), flow arrows, outfall points, and area labels. Drainage areas should not be based on the property boundary.	
F	Location of proposed stormwater control measures.	
147	Proposed Inlet(s) Drainage Area Map with the following:	
A	Existing and proposed contours (minimum of 1-foot interval) labeled.	
B	Property, ROW, and Easement delineations.	
C	Existing and proposed stormwater network.	
D	Proposed impervious areas.	
E	Post-development drainage areas to each proposed catch basin or combination inlet, including time of concentration path (if greater than 6 minutes is used), CN value (or "c" factor), flow arrows, outfall points, and area labels. Drainage areas should not be based on the property boundary.	
148	Pre-Development and Post-Development Hydrologic and Hydraulic Calculations including:	
A	Peak runoff calculations for the 2-, 5-, 10-, 25-, 50-, and 100-year, 24-hour design storms for the pre-development and post-development drainage areas shown on the drainage area maps. Post-developed peak flow shall not exceed pre-developed peak flow at any outfall.	
B	Calculations for the post-development peak flow rate to each ditch, inlet (catch basin), and pipe. Ditches and pipes shall be designed to convey a minimum of the 25-year design storm. No pipe or culvert shall be smaller than 15" diameter. No pipe shall be designed in a pressurized state. Calculations should include capacity vs design flowrate and velocity during 25-year design storm.	

Construction Plans Checklist

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C	Inlet spread calculations for the 25-year design storm.	
149	Erosion and Sediment Control Design Calculations including:	
A	Provide drainage area map delineating areas to each EPSC measure. For example: most down gradient check dam within ditch, each contiguous section of silt fence, sediment trap, sediment basin, diversion ditch, inlet protection.	
B	Provide calculations showing that channels with check dams have the capacity to convey the 2-year, 24-hour design storm (or 5-year, 24-hour design storm if draining to waters with unavailable parameters for sedimentation or exceptional TN waters) without overtopping the channel.	
C	Provide design calculations for sediment traps per the Tennessee Erosion and Sediment Control Handbook. Must be able to treat the 2-year, 24-hour design storm (or 5-year, 24-hour design storm if draining to water with unavailable parameters for sedimentation or exceptional TN waters).	
D	Provide design calculations for sediment basins per the Tennessee Erosion and Sediment Control Handbook. Must be able to treat the 2-year, 24-hour design storm (or 5-year, 24-hour design storm if draining to water with unavailable parameters for sedimentation or exceptional TN waters).	
E	Provide routing calculations for all sediment basins for the 2-year, 24-hour design storm (or 5-year, 24-hour design storm if draining to water with unavailable parameters for sedimentation or exceptional TN waters) and the 25-year, 24-hour design storm.	
F	Provide calculations showing that diversion ditches are designed to convey the 2-year, 24-hour design storm (or 5-year, 24-hour design storm if draining to waters with unavailable parameters for sedimentation or exceptional TN waters).	
G	Provide erosion resistance calculations for diversion ditches and permanent channels.	
H	Provide sizing calculations for all temporary culvert(s).	
I	Provide sizing guidelines/calculations for outlet protection.	
150	Water Quality Design Calculations including:	
A	Map showing all impervious area routed to a stormwater control measure (SCM). If certain areas cannot be drained toward an SCM (for example, driveway entrances, etc.) an equivalent section of impervious area or equivalent volume of runoff must be treated to offset it.	
B	Water quality design calculations based on the TDEC General Water Quality Rule 0400-40-10-.04.	
C	Routing calculations for the 1-year, 24-hour design storm for proposed stormwater control measures.	
D	Infiltration testing results (if applicable based on water quality design method chosen).	
151	Long-term Maintenance Plan (prepared by a Professional Engineer or Registered Landscape Architect) including:	
A	Location of SCM(s), stormwater system features, detention areas, water quality riparian buffer areas, location of easement granting access for inspections/maintenance, and permanent elevation benchmark.	

Construction Plans Checklist

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B	Description of frequency of inspections and instructions for inspections for above mentioned items. These can be in the form of a checklist.	
C	Description of maintenance activities needed for above mentioned items.	
Hydrologic and Hydraulic Analysis		
152	For encroachments, within FEMA designated Floodways, Zone AE without Floodway, and Zone A, as well as, within twice the width of an unmapped stream from top of bank to top of bank a hydrologic and hydraulic analysis is required.	

Construction Plans containing the minimum information indicated hereon is required for all subdivision construction.

Before beginning the design, the engineer should obtain a certified property survey less than 5 years old, including as a minimum, topographic and utility information, property line information and adjacent site land use. A sub-surface report and copies of local codes and regulations, including a copy of the Hendersonville Subdivision Regulations, and Hendersonville Zoning Ordinance should be obtained, read, and complied with. This checklist is not inclusive of all such regulations and completing it does not relieve the applicant of the responsibility to comply with regulations not contained herein.

These plans shall be prepared and stamped by an individual licensed and/or certified by the State of Tennessee to perform such design service as may be required. The engineer, landscape architect, and architect shall affix his/her seal to their respective plans in accordance with State of Tennessee Board of Architectural and Engineering Examiners Rules of Professional Conduct, Section 0120-2-08, and other applicable laws as required.

Land disturbance permit calculations and associated Erosion Prevention and Sediment Control (EPSC) plans must be prepared by a registered engineer or registered landscape architect with an active TDEC Level 2 certification.

a. If a registered engineer or registered landscape architect submits plans for review without an active TDEC Level 2 certification, they do so with the understanding that upon the third submittal of the project EPSC plans they shall be responsible for the consultant invoice total based upon the consultant hourly rate at that time to complete the EPSC review, and any subsequent project reviews.

Development or redevelopment exceeding 50 acres of disturbance at one time must perform twice-monthly, site-wide LDP audits conducted by a person with one or more of the following active qualifications:

i. Registered professional engineer,
ii. Registered landscape architect, and/or
iii. TDEC Level 2 Certification. b.

Construction Plans Checklist

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The City shall complete LDP audits with either city staff or consultant services. The LDP permit holder will be responsible for reimbursing the City for all costs associated with the LDP audits on a monthly basis. The report shall be provided to the City Engineer or their designee, and the LDP permit holder. A copy of the report shall be maintained with the on-site SWPPP.

Prior to any grading activities a land disturbance permit must be obtained. Contact Hendersonville Public Works Department.

The information above is required minimum information that is required on a set of construction plans that is submitted to the City of Hendersonville for review.

I do hereby submit the attached Construction Plans for review. I have reviewed the above checklist and believe that all the information required has been provided within the submitted plans and is correct.

[SEAL]

_____

Signature of Design Professional Submitting Plan

This signature must be accompanied by the registrant's Seal and Registration #.