

City of Hendersonville, TN

Building Permit Application and Routing Form

This form is intended for use at the time of plan submittal. It is to be routed to each department and or agency that is checked below. A Building Permit may be issued once the required releases have been received from each department or agency checked. Plumbing, Mechanical and Electrical permits may be issued upon receipt of their respective releases. Such issuance does not relieve a subcontractor from additional requirements once full building plan review has been completed. *It is the applicant's responsibility to communicate with each individual department as to the status of their specific request.*

(Individual contact phone numbers are included below.)

FOR OFFICE USE ONLY				
<input type="checkbox"/> Building 822-3802	<input type="checkbox"/> Plumbing 822-3802	<input type="checkbox"/> Mech/Gas 822-3802	<input type="checkbox"/> Electrical 822-4440	<input type="checkbox"/> Fire 822-1119
<input type="checkbox"/> Planning 264-5316	<input type="checkbox"/> Engineering 822-1016	<input type="checkbox"/> HUD 824-3717	<input type="checkbox"/> State Health Dept. - Food 206-1113	

APPLICANT MUST COMPLETE

Project Name: _____

Project Address: _____

Requestor

Or Contact:

Contact Info (Include Phone Number): _____

(Applicant's Signature)

(Date)

FOR OFFICE USE ONLY

- This project may be issued a Building Permit.
- This project *may not* be issued a Building Permit. Check with the specific department regarding their particular reasons for denying a permit.
- There are additional comments relative to this project.

You may review these comments by:

- ___ Contacting the appropriate department;
- ___ Referring to attachment(s);
- ___ Referring to back of this form

Fire Review Fee

- 1st Floor _____ X \$.10 = _____
- 2nd Floor _____ X \$.20 = _____
- 3rd Floor _____ X \$.30 = _____
- 4th Floor _____ X \$.40 = _____

Total _____

(Approval Signature and Date)

Building and Codes Department

Phone: 615-822-3802

Fax: 615-264-5336

Revised – 10/21/2019