

CITY OF HENDERSONVILLE
PUBLIC WORKS COMMITTEE
January 27, 2025, Conference Room 1 at 5:00 p.m.
101 Maple Drive North, Hendersonville, TN 37075

Pages

I.	Call to Order by the Chairman	
II.	Acceptance of agenda	
III.	Minutes	
	A. Approval of November 18, 2025, meeting minutes	2-4
IV.	Citizens' Comments	
V.	Ordinances and Resolutions	
Garton	1. Reading of Resolution 2026-02, a resolution to apply for the Local Parks and Recreation Fund (LPRF) Grant for various projects in the City's Parks.	5-8
VI.	Other Agenda Items	
	2. Trash Collection Update	9-15
	3. Sanders Ferry Board Walk Railing	
	4. Drakes Creek and Stop 30 Intersection Project (<i>verbal update</i>)	
	5. Light Synchronization Project (<i>verbal update</i>)	
	6. Facilities Plan Update	
	7. Other Business	
VII.	Adjournment	

PUBLIC WORKS COMMITTEE MEETING, November 18, 2025
CONFERENCE ROOM 2, 5:30 pm

Present: Alderman Mark Skidmore (Chairman), Alderman Eddie Roberson (Vice-Chairman), Alderman Michael Martin

Absent: None

Others Present: Mayor Jamie Clary, COO Jesse Eckenroth, Alderman Mark Evans, Alderman Jeff Sasse, Alderman Terri Goodwin, Public Works Director Sarah Lock, City Engineer Stephen Winzenread, Communications Manager Casey LaMarr, City resident John Tongate

Called to order at 5:30 pm

Acceptance of Agenda

No objections

Motion to Approve October 28, 2025, Public Works Committee meeting minutes

Motion: Alderman Roberson

Second: Alderman Skidmore

Vote: Approved - Alderman Martin abstain

Citizens Comments

Resident John Tongate spoke about the streetlight installed in front of his home on Stop Thirty Road.

Ordinances and Resolutions

None

Other Agenda Items

1. Trash Collection Update

Public Works Director Sarah Lock reported misses were down again this month. This month was one of the lowest ever reported.

2. Traffic and Parking Committee

a. Streetlight at 1704 Stop Thirty Road

Public Works Director Sarah Lock provided a summary of the streetlight history. Resident John Tongate spoke about wanting the light to be removed. Further discussion ensued and it was decided to leave the light as is.

3. Drakes Creek Traffic Study

Public Works Director Sarah Lock informed the committee that after the roundabout project did not move forward at this intersection, they contracted with a consultant to re-evaluate the area and to provide a traffic study. Recommendations were presented to the committee for further discussion. It was decided to move this discussion to Capital Projects with RK&K present for public engagement.

Motion: Alderman Martin

Second: Alderman Roberson

Vote: Approved unanimously

4. October Traffic and Parking Committee

a. Creekwood Subdivision

Public Works Director Sarah Lock reported that a petition was received asking to provide pavement markings for traffic calming in the area. It was requested that the lane markings be 4' from either side of the curb with 9' drive lanes. It was sent back to the Traffic and Parking Committee for review, where it did not pass with a vote. It was recommended that the proposed solution be revised to include two 10' drive lanes with 3' on either side. Alderman Roberson made a motion to approve the recommendation presented of adding 10' lanes on each side with 3' of walkway with the addition of a marker at the culvert.

Motion: Alderman Roberson

Second: Alderman Martin

Vote: Approved unanimously

5. Facilities Assessment and Plan (*verbal update*)

Public Works Director Sarah Lock reported that they adjusted the weights on the facility rankings for more emphasis on safety and working conditions. It did not change the rankings of the facilities. Director Lock asked for any feedback before a final draft is presented with resolution.

6. Light Synchronization (*verbal update*)

Public Works Director Sarah Lock reported they are still waiting for an obligation on funds.

7. Other Business

a. Sanders Ferry

Alderman Martin brought up concerns about the boardwalk railing on Sanders Ferry. He would like to start looking into it as a possible Capital Project. Alderman Skidmore requested this be put on the next agenda for future discussion.

b. Harbortowne Subdivision

Alderman Skidmore received a request from the HOA in Harbortowne to paint the median nose at the entrance.

c. Drakes Creek & Stop Thirty

Alderman Jeff Sasse requested a status update on the Drakes Creek and Stop Thirty project. Public Works Director Sarah Lock provided a current update.

Motion to Adjourn

Motion: Alderman Roberson

Second: Alderman Skidmore

Vote: Approved unanimously

Adjourned at 6:51 pm

Mark Skidmore, Chairman

RESOLUTION 2026-02

Sponsor: **Garton**

A RESOLUTION TO APPLY FOR THE LOCAL PARKS AND RECREATION FUND (LPRF) GRANT FOR VARIOUS PROJECTS IN THE CITY'S PARKS

WHEREAS, the City of Hendersonville supports the need for continued recreational activities within the City of Hendersonville;

WHEREAS, the Tennessee Department of Environment and Conservation’s Office of Outdoor Recreation offers 50/50 matching grants and is accepting applications for the 2026 Public Parks and Recreation Grant Cycle to eligible local government entities for, among other things, trail development and capital projects in parks, natural areas, and greenways;

WHEREAS, through the years the City has been awarded a number of these grants which are typically implemented and funded on a two-year cycle;

WHEREAS, a particular requirement for this application cycle is that an applicant has completed and adopted a Park Master Plan, which the City has done;

WHEREAS, the City of Hendersonville wishes to pursue such a grant in order to complete improvements and additions valued across its various parks;

WHEREAS, it is anticipated that any ultimate matching of the grant by the City may come through the Parks, Infrastructure, Paving, Police and Fire (“PIPP”) fund and thus have no impact on the City’s general fund operations; and

WHEREAS, determination of any award will not likely occur until Summer or Fall 2026, thus if such an application is successful, any appropriation determination would occur in the FY 27 budget:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF HENDERSONVILLE, TENNESSEE, that the City of Hendersonville will apply for a 2026 Local Parks and Recreation Fund (LPRF) grant fund through the Tennessee Department of Environment and Conservation’s Office of Outdoor Recreation for the purpose of making improvements and additions within the existing park system, including that which may be more particularly described as attached hereto; and further that the Mayor is authorized to execute any necessary documents to make such application.

Adopted this the ____ day of _____, 2026.

APPROVED:

JAMIE CLARY, Mayor

ATTEST:

TAMARA INGERSOLL, City Recorder

APPROVED AS TO FORM AND LEGALITY:

LANCE A. WRAY, City Attorney

LEGISLATIVE HISTORY

Ordinance 2026-02

Sponsors: Garton

Committee: Public Works

Date of Committee Meeting: January 27, 2026

Committee Recommendation:

DATE:	1/27/2026
ORDINANCE/RESOLUTION #	Resolution 2026 - 02
SPECIFIC REQUEST/ RECOMMENDATION:	Ask that BOMA consider voting to authorize the Parks Department to apply for the 2026 LPRF Grant Cycle for Park Improvements
REPORT PREPARED BY:	Andy Gilley – Parks Director



BACKGROUND: 1

The Local Parks and Recreation Fund (LPRF) provides grants to eligible local government entities for the purchase of lands for parks, natural areas, greenways, and recreation facilities. Through the years the city of Hendersonville has applied for and received several of these grants which typically go on a two-year cycle. One of the requirements for this cycle to apply was to complete and adopt a Park Master Plan, which we have completed. We recently completed an LPRF grant from the 2022 grant cycle for a turf soccer field, rugby lights and ADA parking and viewing improvements. We were awarded and LPRF Grant from the 2024 grant cycle to build out Heritage Park, as well as a grant in 2025 for various Park improvements. We have been notified that we are eligible to apply again in 2026.

For the 2026 Grant Cycle for the LPRF Funding we would like to use funds from the newly created PIPP (Parks, Infrastructure, Paving, Police and Fire) Fund that is funded by the sales tax increase that was voted in place in 2024. We will be requesting a variety of improvements and additions to various Parks to be determined.

DISCUSSION: 2

The LPRF is a 50/50 match. For this year’s grant we will use cash as the match for our 50/50 portion. This resolution is only requesting permission to apply. We will not find out if we are successful in this application until later in the summer. Funds for these projects would need to be appropriated in the FY 27 budget as both Revenue and Expenses.

FISCAL IMPACT: 3

The City is responsible for 50 percent of this grant either in the value of the land or cash considerations. The funds for this grant match would come from the PIPP fund and thus not have an impact on the general fund operations.

ATTACHMENTS: 5

- Proposed 2025 LPRF Project List

2026 LPRF Application

Revenue	FY27
PIPP Budget	\$ 7,500,000
LPRF Grant	\$ 1,750,000
Total	\$ 9,250,000

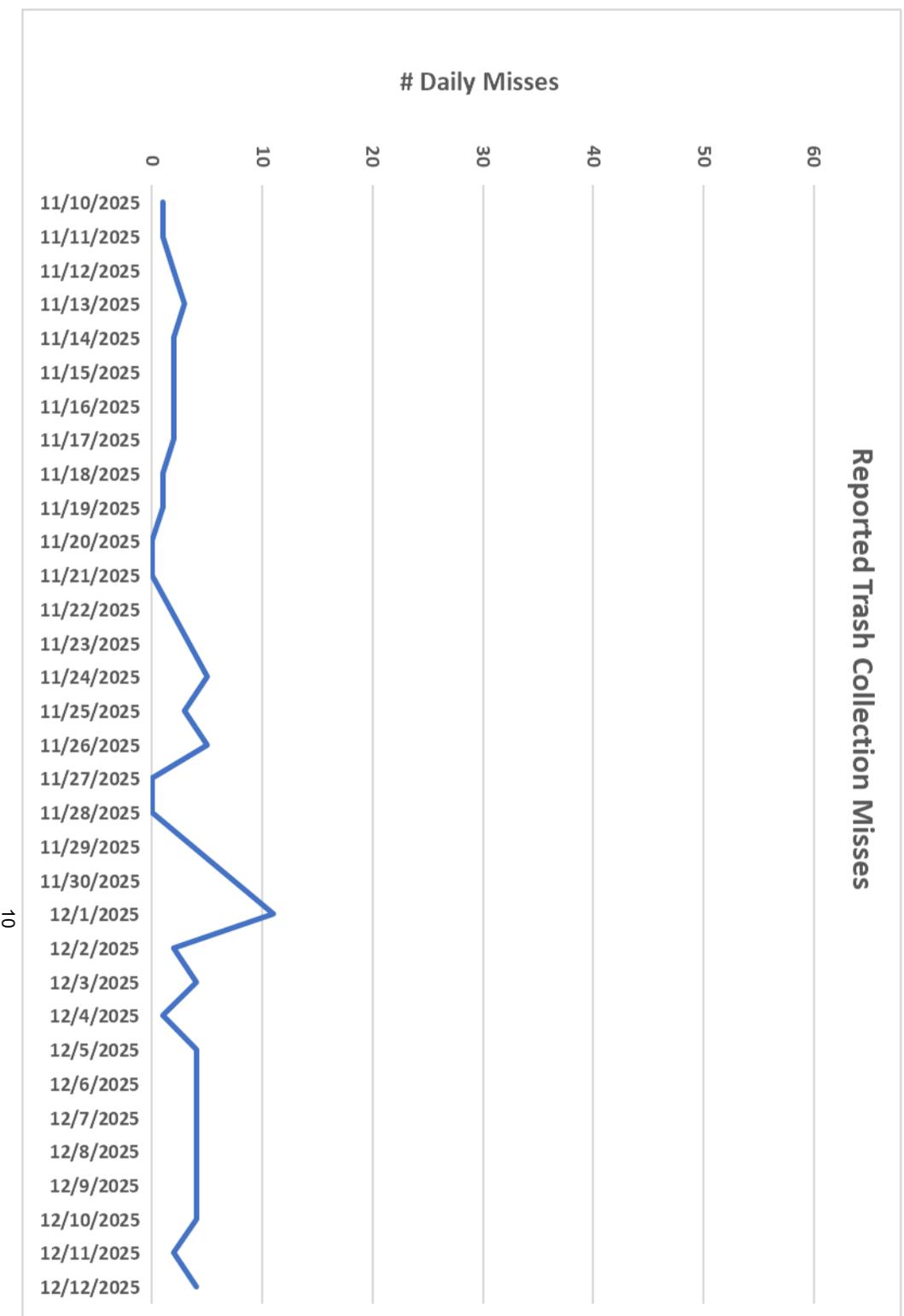
Expenditures	FY27
Public Safety	\$ 3,000,000
Infrastructure	\$ 450,000
Parks	\$ 3,500,000
Paving	\$ 2,300,000
Total	\$ 9,250,000

Projects	Price	Units	Total
Turf fields	\$ 1,250,000	1	\$ 1,250,000
Master Plan - Durham Farms Property	\$ 100,000	1	\$ 100,000
Volunteer Park Sidewalk trail	\$ 200,000	1	\$ 200,000
LED lights Various Fields (DCP and Veterans Park)	\$ 1,000,000	1	\$ 1,000,000
Sanders Ferry Walking trail/paving	\$ 500,000	1	\$ 500,000
Design, Engineering, Grant Mangement	\$ 450,000	1	\$ 450,000
		Total	<u>\$ 3,500,000</u>
		Budget	\$ 3,500,000

Trash Collection Update

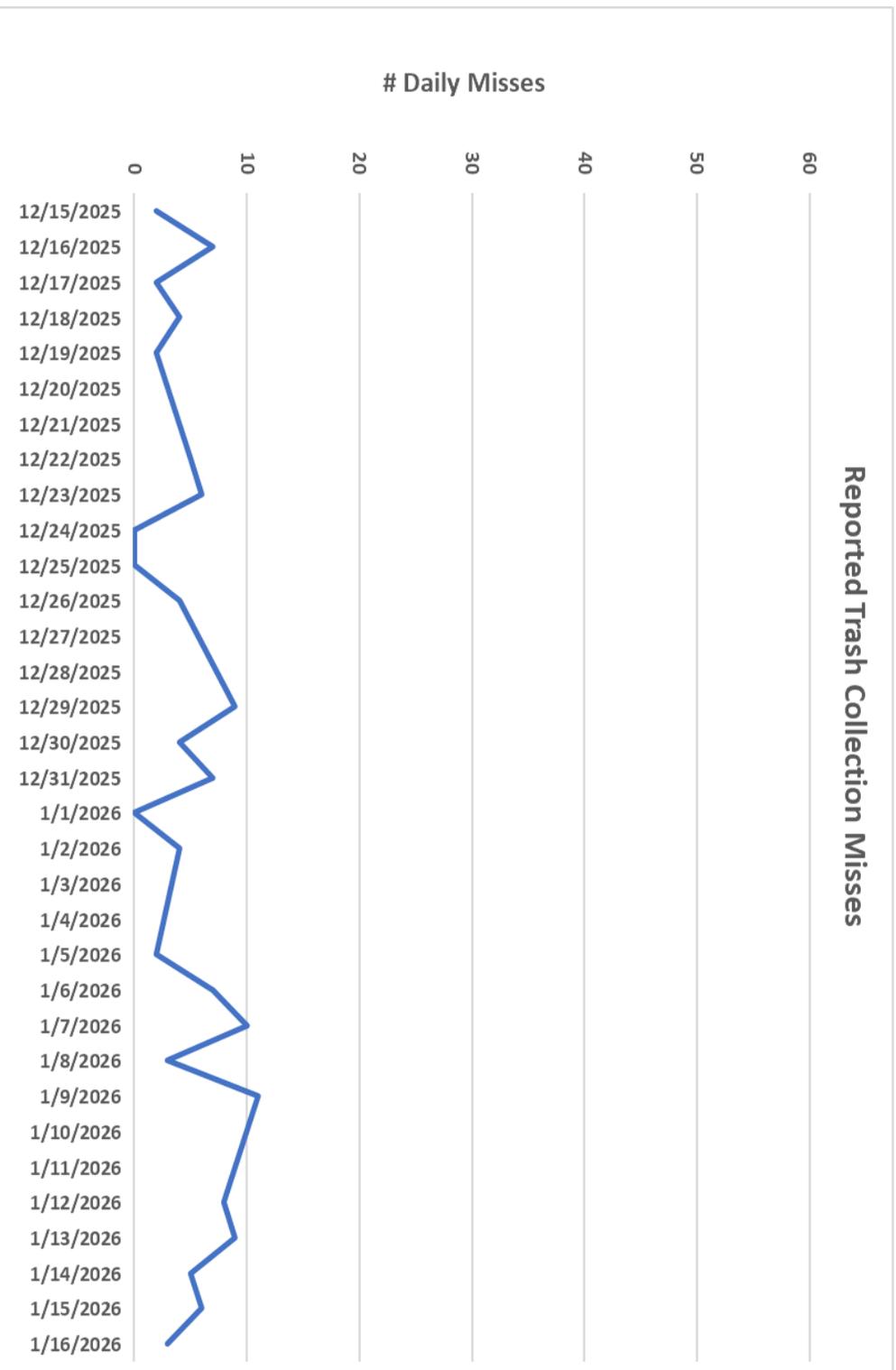
11/10/25 – 1/27/26

Trash Collection Misses 11/10/25 – 12/12/25



Date	Daily Reported Misses
11/10/2025	1
11/11/2025	1
11/12/2025	1
11/13/2025	3
11/14/2025	2
11/17/2025	2
11/18/2025	1
11/19/2025	1
11/20/2025	0
11/21/2025	0
11/24/2025	5
11/25/2025	3
11/26/2025	5
11/27/2025	0
11/28/2025	0
12/1/2025	11
12/2/2025	2
12/3/2025	4
12/4/2025	1
12/5/2025	4
12/8/2025	4
12/9/2025	4
12/10/2025	4
12/11/2025	2
12/12/2025	4
Total	66

Trash Collection Misses 12/15/25 – 1/20/26



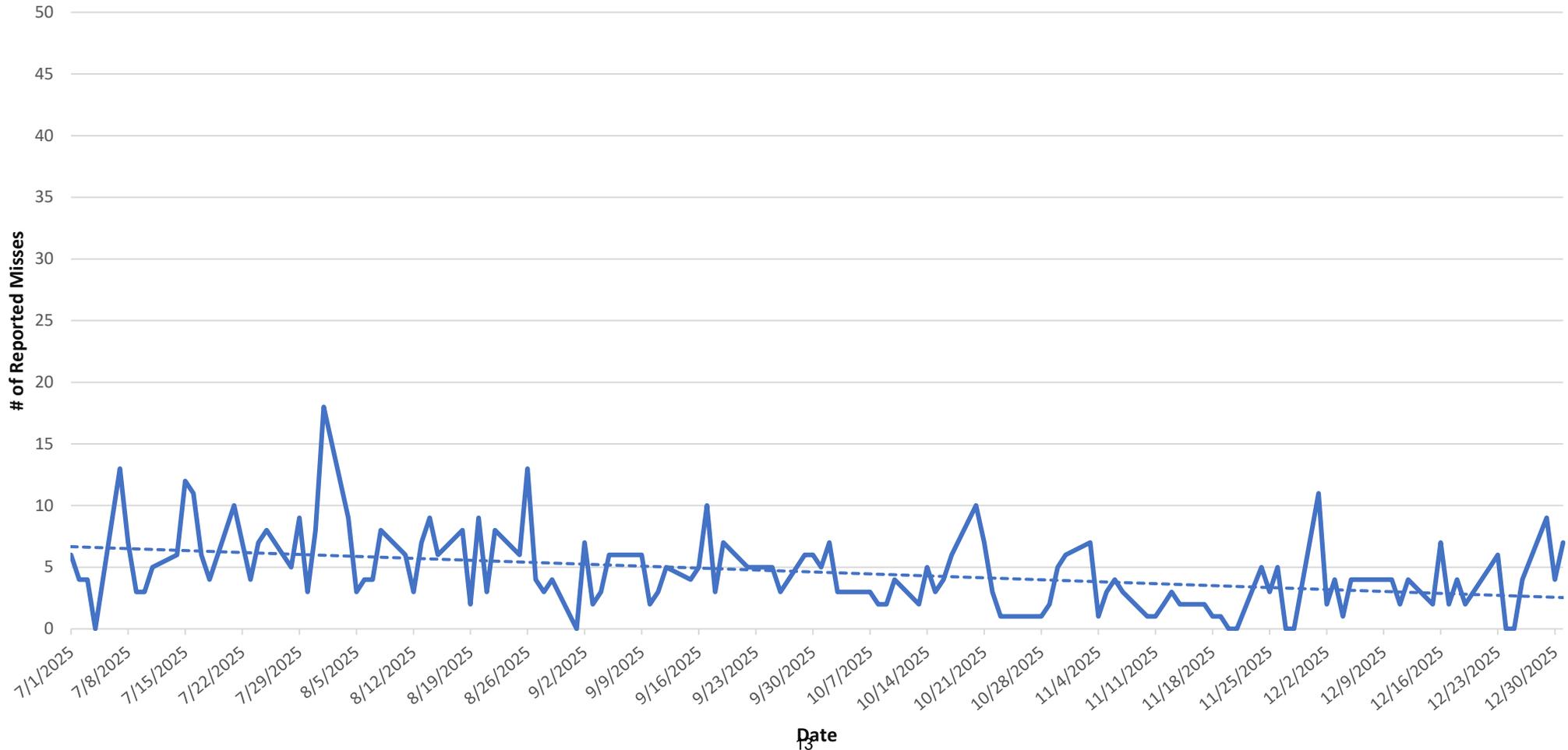
Date	Daily Reported Misses
12/15/2025	2
12/16/2025	7
12/17/2025	2
12/18/2025	4
12/19/2025	2
12/22/2025	5
12/23/2025	6
12/24/2025	0
12/25/2025	0
12/26/2025	4
12/29/2025	9
12/30/2025	4
12/31/2025	7
1/1/2026	0
1/2/2026	4
1/5/2026	2
1/6/2026	7
1/7/2026	10
1/8/2026	3
1/9/2026	11
1/12/2026	8
1/13/2026	9
1/14/2026	5
1/15/2026	6
1/16/2026	3
Total	120

6-Month Trend

07/01/25 – 12/31/25

Trash Collection Misses 07/01/25 – 12/31/25

Trash Collection Misses 07/01/2025 - 12/31/2025
Daily Reported Misses



Trash Collection Misses 07/01/25 – 12/31/25

Date	Daily Reported Misses
7/1/2025	6
7/2/2025	4
7/3/2025	4
7/4/2025	0
7/7/2025	13
7/8/2025	7
7/9/2025	3
7/10/2025	3
7/11/2025	5
7/14/2025	6
7/15/2025	12
7/16/2025	11
7/17/2025	6
7/18/2025	4
7/21/2025	10
7/22/2025	7
7/23/2025	4
7/24/2025	7
7/25/2025	8
7/28/2025	5
7/29/2025	9
7/30/2025	3
7/31/2025	8
Total	145

Date	Daily Reported Misses
8/1/2025	18
8/4/2025	9
8/5/2025	3
8/6/2025	4
8/7/2025	4
8/8/2025	8
8/11/2025	6
8/12/2025	3
8/13/2025	7
8/14/2025	9
8/15/2025	6
8/18/2025	8
8/19/2025	2
8/20/2025	9
8/21/2025	3
8/22/2025	8
8/25/2025	6
8/26/2025	13
8/27/2025	4
8/28/2025	3
8/29/2025	4
Total	137

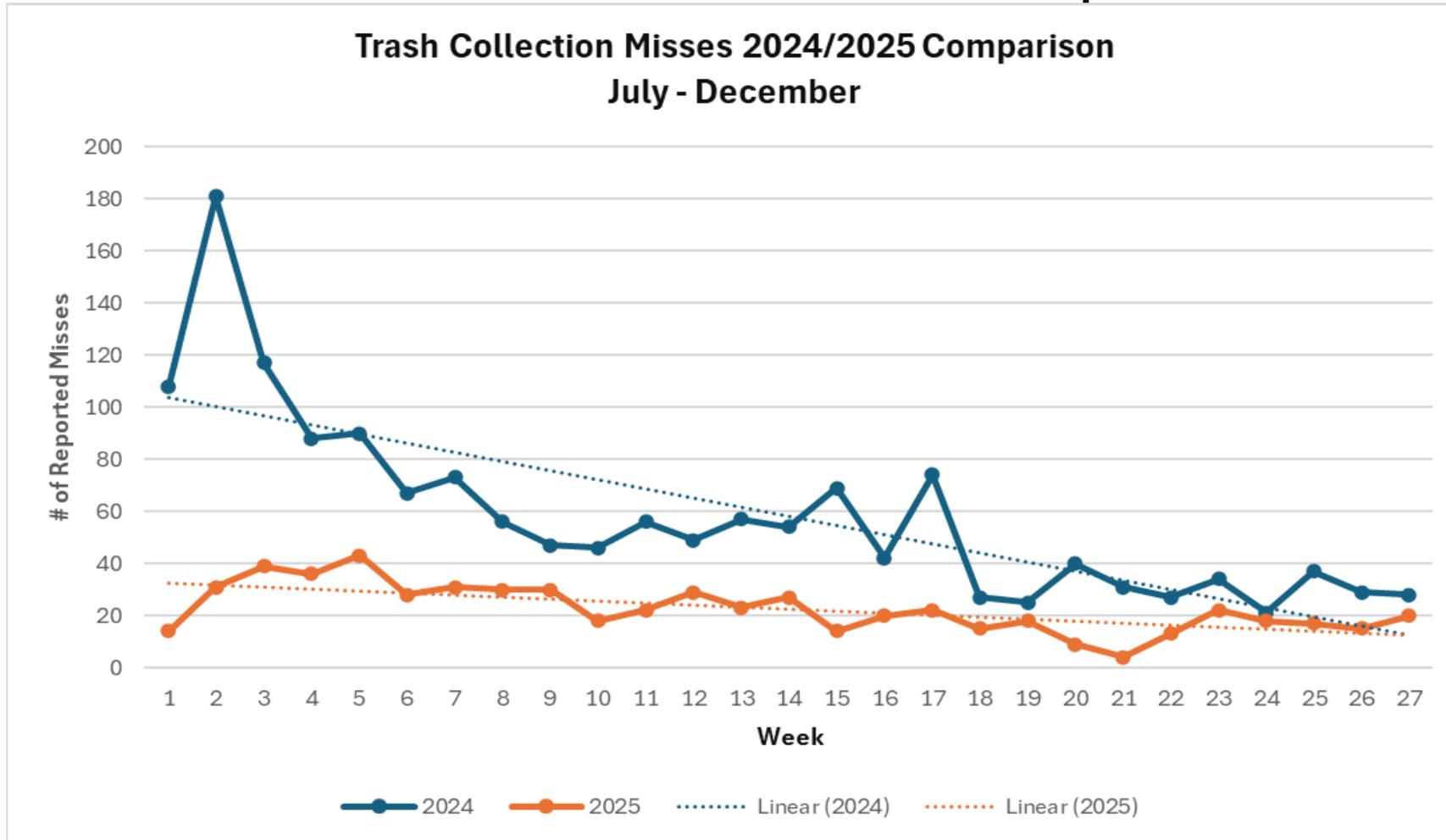
Date	Daily Reported Misses
9/1/2025	0
9/2/2025	7
9/3/2025	2
9/4/2025	3
9/5/2025	6
9/8/2025	6
9/9/2025	6
9/10/2025	2
9/11/2025	3
9/12/2025	5
9/15/2025	4
9/16/2025	5
9/17/2025	10
9/18/2025	3
9/19/2025	7
9/22/2025	5
9/23/2025	5
9/24/2025	5
9/25/2025	5
9/26/2025	3
9/29/2025	6
9/30/2025	6
Total	104

Date	Daily Reported Misses
10/1/2025	5
10/2/2025	7
10/3/2025	3
10/6/2025	3
10/7/2025	3
10/8/2025	2
10/9/2025	2
10/10/2025	4
10/13/2025	2
10/14/2025	5
10/15/2025	3
10/16/2025	4
10/17/2025	6
10/20/2025	10
10/21/2025	7
10/22/2025	3
10/23/2025	1
10/24/2025	1
10/27/2025	1
10/28/2025	1
10/29/2025	2
10/30/2025	5
10/31/2025	6
Total	86

Date	Daily Reported Misses
11/3/2025	7
11/4/2025	1
11/5/2025	3
11/6/2025	4
11/7/2025	3
11/10/2025	1
11/11/2025	1
11/12/2025	2
11/13/2025	3
11/14/2025	2
11/17/2025	2
11/18/2025	1
11/19/2025	1
11/20/2025	0
11/21/2025	0
11/24/2025	5
11/25/2025	3
11/26/2025	5
11/27/2025	0
11/28/2025	0
Total	20

Date	Daily Reported Misses
12/1/2025	11
12/2/2025	2
12/3/2025	4
12/4/2025	1
12/5/2025	4
12/8/2025	4
12/9/2025	4
12/10/2025	4
12/11/2025	2
12/12/2025	4
12/15/2025	2
12/16/2025	7
12/17/2025	2
12/18/2025	4
12/19/2025	2
12/22/2025	5
12/23/2025	6
12/24/2025	0
12/25/2025	0
12/26/2025	4
12/29/2025	9
12/30/2025	4
12/31/2025	7
Total	92

Trash Collection Misses 6-month Comparison



Week	2024 Misses per Week	2025 Misses per Week
1	108	14
2	181	31
3	117	39
4	88	36
5	90	43
6	67	28
7	73	31
8	56	30
9	47	30
10	46	18
11	56	22
12	49	29
13	57	23
14	54	27
15	69	14
16	42	20
17	74	22
18	27	15
19	47	18
20	25	9
21	40	4
22	31	13
23	27	22
24	34	18
25	21	17
26	37	15
27	29	20