

# City of Hendersonville, TN

## Building Permit Application and Routing Form

This form is intended for use at the time of plan submittal. It is to be routed to each department and or agency that is checked below. A Building Permit may be issued once the required releases have been received from each department or agency checked. Plumbing, Mechanical and Electrical permits may be issued upon receipt of their respective releases. Such issuance does not relieve a subcontractor from additional requirements once full building plan review has been completed. *It is the applicant's responsibility to communicate with each individual department as to the status of their specific request.*

(Individual contact phone numbers are included below.)

<b>FOR OFFICE USE ONLY</b>				
<input type="checkbox"/> <b>Building</b> 822-3802	<input type="checkbox"/> <b>Plumbing</b> 822-3802	<input type="checkbox"/> <b>Mech/Gas</b> 822-3802	<input type="checkbox"/> <b>Electrical</b> 822-4440	<input type="checkbox"/> <b>Fire</b> 822-1119
<input type="checkbox"/> <b>Planning</b> 264-5316	<input type="checkbox"/> <b>Engineering</b> 822-1016	<input type="checkbox"/> <b>HUD</b> 824-3717	<input type="checkbox"/> <b>Other</b> _____	

<b>APPLICANT MUST COMPLETE</b>	
<b>Project Name:</b> _____	
<b>Project Address:</b> _____	
<b>Requestor</b>	
<b>Or Contact:</b> _____	
<b>Contact Info (Include Phone Number):</b> _____	
_____	_____
<b>(Applicant's Signature)</b>	<b>(Date)</b>

### FOR OFFICE USE ONLY

- This project may be issued a Building Permit.
- This project *may not* be issued a Building Permit. Check with the specific department regarding their particular reasons for denying a permit.
- There are additional comments relative to this project.

**You may review these comments by:**

- \_\_\_ Contacting the appropriate department;
- \_\_\_ Referring to attachment(s);
- \_\_\_ Referring to back of this form

**Fire Review Fee**

- 1<sup>st</sup> Floor \_\_\_\_\_ X \$.10 = \_\_\_\_\_
- 2<sup>nd</sup> Floor \_\_\_\_\_ X \$.20 = \_\_\_\_\_
- 3<sup>rd</sup> Floor \_\_\_\_\_ X \$.30 = \_\_\_\_\_
- 4<sup>th</sup> Floor \_\_\_\_\_ X \$.40 = \_\_\_\_\_

\_\_\_\_\_ **Total** \_\_\_\_\_

(Approval Signature and Date)