

Hendersonville
Department of Building & Codes

“Construction Plan Checklist”

(Non-Single Family Projects)

- **All plans must be designed in accordance with the following adopted codes.**
 - **2006 International Building Code**
 - **2006 International Mechanical Code**
 - **2006 International Fuel Gas Code**
 - **2006 International Plumbing Code**
 - **2006 International Fire Code**
 - **Local Amendments**
 - **Volume 1-C of the 2002 NC State Building Codes w/2004 Revisions**

- **All plans for new construction, tenant build-outs, and renovations should contain the following code information and the manner in which code compliance has been achieved:**
 - **All applicable codes**
 - **Allowable height and area**
 - **Construction type and Occupancy group(s)**
 - **Separated or non-separated**
 - **Fire protection systems such as fire alarms, smoke detectors and sprinklers**
 - **Rating of structural members and walls**
 - **Life safety plan**
 - **Number of stories**
 - **Building area (s.f.)**
 - **Sprinklered or non-sprinklered**
 - **Rated walls, floors, ceilings, roofs, doors, etc.**
 - **Distances of less than 30 ft. to other buildings, streets, alleys, or public ways. Copy of the approved site plan may suffice.**

- **All plans for additions, tenant build-outs, and renovations must show the project location in relation to the entire existing floor or structure of the building in which or upon which it will be constructed.**
- **Four (4) complete sets of plans including but not limited to architectural, structural, plumbing, mechanical, electrical, fire protection, civil and elevator details.**
- **When stamped drawings are required, every sheet of each set of plans must be stamped, signed, and dated by a registered architect or engineer as per state law.**
- **Provide a site map showing location of surrounding streets, along with address of project.**
- **Shop drawings must be approved and stamped by a Tennessee-registered architect or engineer.**
- **Sprinkler design and shop drawings must comply with State of Tennessee's standard of care for fire sprinkler design. Engineer approved shop drawings and calculations must be submitted to the Fire Department.**
- **Projects requiring flood-proof construction located in FEMA flood zones must be accompanied by a flood-proof design certificate prepared by a registered engineer or architect.**
- **The following occupancies must be reviewed by the State Fire Marshal's Office as well as the City of Hendersonville:**
 - **All state-owned and leased buildings**
 - **All educational occupancies (K-12) Public or Private**
 - **All day care centers (including adult day-care) licensed by the Department of Human Services, and facilities requiring a State Fire Marshal inspection for initial licensure.**

Note: After State Fire Marshal approval, submit two State approved and stamped copies along with your other copies submitted for review to the City of Hendersonville.

(Created January 1, 2008)